



37th Annual Rose Rock Music Festival (May 4-6th, 2018) Arts and Crafts Vendor Guidelines

By applying to become a vendor, you agree to and understand the following:

VENDOR BENEFITS

- ❖ Festival runs Friday, May 4 through Sunday, May 6, 2018 at Noble City Hall - 304 N. Main St, Noble, OK 73068. Space assignments can be requested but are not guaranteed to be the same as in previous years.
- ❖ Although we strive not to over-duplicate items available for sale at vendor booths, exclusivity is not guaranteed. In the event of an exact booking duplication (i.e. Direct Sales companies), or overbooking, applications will be honored in the order received.
- ❖ This is an outdoor festival; please be prepared for weather related conditions. **NO RAIN DATES OR REFUNDS WILL BE GIVEN. ABSOLUTELY NO EXCEPTIONS – YOUR FUNDS HAVE ALREADY BEEN USED.**
- ❖ Only portable toilets will be available, located behind festival grounds. Sorry, City Hall will not be made available to vendors. Please do not ask staff members present to make exceptions. Baby changing facilities are not available.
- ❖ Electricity is not available in all booths. Space with electricity access will be offered for an extra fee of \$50 on a first-come, first-serve basis; applications will be honored in the order in which payment is received.
- ❖ An on-site Security guard will be provided overnight, but we suggest covering your items when away from your booth.
- ❖ Fees cover all three days of the festival. **One or two day booth space rentals are NOT available.**
- ❖ Noble Chamber of Commerce members receive a \$25.00 discount and will deduct this amount from fees due below. For information about joining the Noble Chamber of Commerce, see our website at www.nobleok.org.
- ❖ **EARLY BIRD BOOKING DISCOUNT:** IF PAID IN FULL BY JAN 31, 2018, vendors may deduct \$25.00 from FEES due on the appropriate line provided on the vendor application.

VENDOR RESPONSIBILITIES

- ❖ Vendor is responsible for collecting sales tax and remitting payment to the Oklahoma Tax Commission.
- ❖ The sale or consumption of intoxicating beverages is strictly prohibited. No fireworks, poppers, snappers, toy guns, inappropriate items, etc. to be sold or used at the festival.
- ❖ Vendor must provide own tables, chairs, extension cords, and hand sanitizer (no wash facilities will be available).
- ❖ Cars will be allowed in the craft vendor area to unload and load during set up times only. Once the festival begins, vehicles will NOT be allowed in the vendor area. **DO NOT** park next to the stage or building at ANY time.
- ❖ RV's cannot be accommodated on site and will need to be parked off site at a local RV park.
- ❖ If you have liability insurance for your business, we will need a copy with your application.
- ❖ You may check in Friday, May 4, between 12 p.m. and 4 p.m. Set-up **MUST** be complete by 5:00 pm Friday, May 4, 2018.
- ❖ **Vendor booths must remain OPEN until at least 7:30 p.m. on Friday, 5:30 p.m. on Saturday and 4 p.m. on Sunday. You are welcome to stay open until the Carnival shuts down for the evening. Festival patrons check hours in ads we place in papers. PLEASE MAKE ARRANGEMENTS TO REMAIN OPEN DURING THESE HOURS. Vendors that close early without prior approval will not be welcome back the next year.**
- ❖ **All participants must check in prior to setup at the main entrance to the Noble City Hall parking lot off of HWY 77.**

For questions, please call Noble Chamber of Commerce, at (405) 872-5535.

NOTICE TO ALL PARTICIPANTS: Any logo or inscription using ROSE ROCK FESTIVAL or ROSE ROCK MUSIC FESTIVAL must have prior approval from the Noble Chamber of Commerce RRMF Committee, as these names are both Trademarked with the Secretary of State of Oklahoma. Use of these names without the permission of the Noble Chamber of Commerce (NCOC) or posting of any items deemed crude, obscene or otherwise unsuitable will be subject to removal and may jeopardize future RRMF participation. The NCOC, RRMF Committee or the City of Noble shall not be responsible or held liable for accidents, injury or theft.



ARTS & CRAFTS & DIRECT SALES VENDOR APPLICATION

Name: _____ TAX ID # _____

Company/Organization: _____

US MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (Day): _____ (Eve) _____

CELL PHONE (Important for On Site Contact): _____

EMAIL ADDRESS (For Future Application Invitations): _____

Website: _____

Have you been a vendor at the Rose Rock Music Festival Before? ___ YES ___ NO

Description of Items Sold (we will use this to promote your offerings prior to festival):

Electrical Outlets Available: 220 volt 50 amp

BOOTH SPACE FEES cover ALL 3 Days. Single day bookings are NOT OFFERED.

Please CIRCLE Desired Booth Size and WRITE IN FEE BELOW:

10 x 18 (\$150.00) 20 x 18 (\$300.00) 30 x 18 (\$400.00)

Booth Fee: \$ _____

Electricity: \$ _____ + \$50.00

Noble Chamber Members Discount: Subtract **-\$25.00** IF APPLICABLE: \$ _____

EARLY BIRD BOOKING by January 31st: Subtract **-\$25.00** IF APPLICABLE: \$ _____

Total Due (Booth + Electric – Discounts, if applicable): \$ _____

Paid by:

Check # _____ Cash \$ _____

Visa or MC # _____ Exp _____ CVV _____

Signature

Date Signed

* Signing this contract, vendor agrees to all guidelines set forth. Noble Chamber of Commerce reserves the right to dismiss a vendor without reimbursement if guidelines are not adhered to.

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FAX this PAGE to NCOC at (405) 872-2020 or mail with payment to Noble Chamber of Commerce, P.O. Box 678, Noble, OK 73068